



Moana Kindergarten

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Priority of Access Policy

PURPOSE

Enrolments will be determined in accordance with the Preschool Enrolment Policy of the Department of Education and Children's Services (DECS) and this Preschool Priority of Access Policy will inform parents /guardians of the criteria that will be used to prioritise enrolments in the event that the site has reached enrolment capacity.

SCOPE

Families are entitled to enrol in any DECS preschool service across South Australia. However, where the demand for preschool places exceeds the capacity, (number of places available), at that site, then it is at the Director's discretion to apply the Priority of Access Policy to guide equity in allocating preschool places. Individual children's special needs will be taken into consideration as well as the date of placement onto the waiting list.

OBJECTIVES

Parents / guardians who register intent to enrol at the preschool will have their application for enrolment assessed by the site leader and / or Regional Office staff as outlined in Procedure Details. Where a place cannot be offered parents / guardians will be provided with the names of alternate local preschools.

PROCEDURE DETAILS

Enrolments will be assessed using the following criteria, as long as the delivery of the Kindergarten program of DECD curriculum and child wellbeing is not compromised,:-

Criteria 1: To be used if demand exceeds capacity

Children living in the immediate local area, known as the priority catchment area, and are not currently attending a DECD Kindergarten in their eligible year, will have 1st priority.

Moana Kindergarten's priority catchment area is the area south of Seaford Road to the intersection of Maslin Beach Road and Commercial Road with the

west border being the coast and the eastern border being Commercial Road (please see attached map)

Criteria 2: To be applied if the number of enrolments meeting criteria one exceeds capacity

Children who meet the first criteria **AND** one or more of the following indicators;

- 2.1 A child at risk of serious abuse or neglect
- 2.2 Identifies as Aboriginal or Torres Strait Islander
- 2.3 Child under the Guardianship of the Minister
- 2.4 Children in families which include a disabled person
- 2.5 Children in socially isolated families
- 2.6 Children in families with culturally and linguistically diverse backgrounds
- 2.7 Children of single parents
- 2.8 Children with a sibling who have previously attended the centre, **AND** are currently attending a Moana Primary School.

Criteria 3: To be applied If the number of enrolments in Criteria 1 and 2 do not exceed capacity

Children who are not currently attending another DECD Kindergarten in their eligible year and live outside the priority catchment area **AND** meet one or more of the following indicators in order of preference;

- 3.1 Have a sibling who attended the previous year **AND** a sibling at Moana Primary School
- 3.2 Have a sibling who attended the previous year
- 3.3 Have a sibling who previously attended the Moana Kindergarten **AND** have a sibling at Moana Primary School
- 3.4 Have a sibling at Moana Primary School**

Criteria 4: To be applied if the number of enrolments in Criteria 3 exceeds capacity.

Children meeting the following Indicators, as well as those in 3.1 -3.4, will be given preference

- 4.1 A child at risk of serious abuse or neglect
- 4.2 Identifies as Aboriginal or Torres Strait Islander
- 4.3 Child under the Guardianship of the Minister
- 4.4 Children in families which include a disabled person
- 4.5 Children in socially isolated families
- 4.6 Children in families with culturally and linguistically diverse backgrounds
- 4.7 Children of single parents

6. ROLES AND RESPONSIBILITIES

Who	Roles and Responsibilities
Site Leader or delegate	<ul style="list-style-type: none"> • Ensures that all enrolling parents / guardians are made aware of the Preschool Priority of Access Policy. • Ensures that all staff dealing with enrolment enquiries are aware of and understand the enrolment procedure. • Liaises with neighbouring centres to establish geographic boundaries. • Notifies the Regional Office and neighbouring centres when the centre is close to enrolment capacity. • Advises parents / guardians of alternate local preschools if a place cannot be offered at this site.
Governing Council	<ul style="list-style-type: none"> • Ratifies the Preschool Priority of Access Policy. • Ratifies the priority catchment area.
Regional Office Staff	<ul style="list-style-type: none"> • Ensure access to preschool for all eligible children living in the region

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- Endorse the Priority of Access Policy.
 - Approve priority catchment area in conjunction with those set by surrounding preschools.
 - Coordinate an annual process to identify enrolment pressures and consider strategies to alleviate pressures and disseminate to site leaders.

7. MONITORING, EVALUATION AND REVIEW

This policy which is published on our website has been ratified by the Governing Council and is subject to regular review by the Governing Council and Regional Office Staff.

8. ASSOCIATED DOCUMENTS

Department of Education and Children's Services (DECS) Enrolment Policy

Endorsed by Governing Council

Date _____

Chairperson _____

Director _____