



# Moana

## KINDERGARTEN

We hope that you and your child feels at home in our Kindergarten community.

*Our core business is to provide a quality teaching, learning and caring service for pre-school children.*

*We value family participation and welcome you to spend time at the Kindergarten with your child and support the site through participation on governing council, helping with community events, volunteering on our excursions and our beach Kindy program.*

Our curriculum is based on *The Early Years Learning Framework* assisting your child to develop a strong sense of their identity and wellbeing, connection to their world, effective communication skills and confidence and involvement in their learning. We also report on the *Indicators of Preschool Numeracy and Literacy* and *The National Quality Standards* benchmarks.

We will seek the support and involvement of kindergarten families, support services, and the community while respecting and valuing individual needs and expectations.

## INFORMATION BOOKLET

# 2021

### SESSION TIMES:

**Monday and Tuesday -  
8.30am to 3.00pm**  
**Alternate Wednesday\* -  
8.30am to 1.30pm**

**OR**

**Thursday and Friday -  
8.30am to 3.00pm**  
**Alternate Wednesday\* -  
8.30am to 1.30pm**

(\*Except the last two weeks of each term)

(If you arrive early please stay with your child to allow staff to set up the learning environment.)

### CONTACT INFORMATION:

Telephone: 8386 1971  
Email: [dl3680\\_leaders@schools.sa.edu.au](mailto:dl3680_leaders@schools.sa.edu.au)  
Website: [moanakgn.sa.edu.au](http://moanakgn.sa.edu.au)  
Text: 0438 427 146



Government of South Australia  
Department for Education

# OUR PHILOSOPHY STATEMENT

Moana Kindergarten is a welcoming, supportive and inclusive centre where we aim to inspire a lifelong love of learning.

We strive to:

- Foster positive respectful relationships with children and families to create a sense of belonging and community.
- Create a safe, nurturing and stimulating play based curriculum that recognises individual children's abilities and maximises learning potential.
- Provide an inclusive environment that values children and families of culturally diverse backgrounds including ATSI and actively provides awareness and acceptance of heritage and culture.
- Develop resilient, persistent, independent learners that imagine, discover, explore and question.
- Work together with educators and families to enable children the skills to assess, manage and take appropriate risk.

At Moana Kindergarten we have created a beautiful Nature Play environment that provides authentic learning experiences. We access our unique local environment, which also promotes a culture of respect and appreciation of the natural world. Learning in all curriculum areas is embedded in the Nature Play environment which has a positive impact on children's health and wellbeing.

**Fun and messy play happens every day!**

## STAFFING

**Pre-school Directors:** Sophie Northcott / Carly Smith

**Teachers:** Kerri Allen, Kerry Addison

**Early Childhood Workers:** Annette Little, Leah Bunney, Zoey Browne

## SERVICES

Children in their eligible year, that is the year before they start school, may attend up to the equivalent of **15 hours** of pre-school per week for 4 terms before school entry.

**Pre-school operates** across 2 Groups – Monday to Friday

Monday and Tuesday 8.30a.m. - 3p.m. *and* alternate Wednesday mornings 8.30a.m. - 1.30p.m (no Wed session last two weeks of each term)

Thursday and Friday 8.30a.m. - 3p.m. *and* alternate Wednesday mornings 8.30a.m. - 1.30p.m (no Wed session last two weeks of each term)

**Starting and finishing on time will ensure that your child accesses their full entitlement.**

**Emergency Care:** If parents find themselves in an emergency situation and unable to get to the Centre for an extended period at pick-up time, a phone call to us can arrange emergency care.

## FEES

Pre-school: \$130.00 per term **OR** \$520.00 per year - \$20.00 discount is offered on the Yearly fee option

**\*\*Term 1 fees are required prior to your child starting Kindergarten\*\***

***If you choose to pay fees term-by-term you MUST pay by the due date shown on the Invoice as fees are vital to supplement our resource and equipment purchases.***

***Please speak to the Director if you are experiencing difficulties paying your Fees.***

**Payment of monies:** Please place money in an envelope and label it with your **CHILD'S FULL NAME**, purpose, and amount, then post it in the pine letter-box inside the Centre OR pay by Direct Debit as per account details on Invoice *quoting* your **child's Christian and Surname**.

## GOVERNING COUNCIL

The role of the Governing Council is to oversee the running of the Kindergarten and have input into the decision making for the site and children. The Governing Council is comprised of parents, staff and interested members of the community. Meetings are held twice a term to plan events, and to ratify decisions made in consultation with staff, and following Education Department guidelines. It is also a great way to get to know other families in our community. ***Please speak with the Director if you would like further information or to be on the council.***

## SUPPORT SERVICES

**Child and Youth Health Services:** Appointments are made for children to attend free screening sessions during their kindergarten year. Notes will be posted in your communication pockets when your child is eligible, and sessions are available. They are held at the Seaford Community Centre.

**Dental Care:** The Government provides a **free** dental service for most preschool children called the Child Dental Benefit Schedule. For more information and locations please visit [www.sadental.sa.gov.au](http://www.sadental.sa.gov.au)

Through discussions with Staff, there are a number of support services such as **Special Education Assessment, Speech Therapy, Child Psychology, Bilingual Support, Special Education and Support, Social Worker** available through DECD.

## POLICIES

- **Philosophy statement** – please refer to the copy provided in your enrolment pack.
- **Behaviour Management Policy** – We believe that every child has the right to feel safe at all times.
- **Excursion Policy** – children attend termly excursions and this describes the safety and welfare requirements when on excursion.
- **Priority of Access** - A Priority of Access Policy applies which designates area where enrolling children live and has a criteria for children out of area to be enrolled - please speak with the Pre-school Director for more details.
- **Bush Fire Care Plan** - Moana Kindergarten is in a low risk area and has a Bush Fire Care Plan. On days when there is a threat the Pre-school Director puts the policy in place and contacts all parents/caregivers.
- **Sun Smart Policy and Procedure** - Children **MUST** wear a hat from 1<sup>st</sup> August to 30<sup>th</sup> April. **NO HAT - NO OUTSIDE PLAY** during these periods.
- Sunscreen should be applied to children at home prior to their session. Sunscreen will be reapplied throughout the day. Please advise staff if your child has an allergy to sunscreen.
- Please ensure that clothing covers their shoulders. No shoe-string straps or tank tops.
- **Inclement Weather Policy** – if there is extreme weather the children will be restricted to engaging in activities on the enclosed verandah or inside the main building.
- Please wear appropriate footwear so children can fully engage in the program - No thongs or 'croc's'.

- **Food and Nutrition Policy** - Please send fruit, vegetables or nutritious food for snack time and nude food is strongly encouraged.
- **Social Media Policy** – for our closed Facebook group for families

Please refer to our website for copies of these documents: [moanakgn.sa.edu.au](http://moanakgn.sa.edu.au)

Further information on Department of Education Policies can be found at:

<https://www.education.sa.gov.au/department/policies>

## **RHYTHM OF THE DAY**

*This is a guide only and is flexible and is subject to change depending on interests and needs of the children*

- Greeting group time as children arrive
- Progressive morning snack time (an open window of time where children can choose when to eat)
- Free play and planned experiences available (indoor and outdoor)
- Singing and stories
- Lunch together at the Kindy Café
- Free play and planned experiences available (indoor and outdoor)
- Progressive afternoon snack time (an open window of time where children can choose when to eat)
- Children and team pack up
- Farewell to children and families

(Children will also have access to other experiences including use of the local community centre and environment, Moana school facilities (gym program, playground, library and grounds), excursions and ongoing beach Kindy sessions)

## YOUR CHILD'S LEARNING

We encourage you to discuss your child's progress with the staff team on an ongoing basis as we value your continued input as you will always be your child's first teacher 😊

A parent/teacher meeting will be held in term 1 where Individual learning goals will be set collaboratively (staff, child's voice and family voice). You will also receive continual communication and documentation on your children's learning through visual displays, floor books, an individual learning portfolio and One Child One Plans. At the end of the year you will be provided with a Statement of Learning on your child's year at Kindergarten. A copy will also be forwarded to their school.

## STARTING KINDERGARTEN

- Send your child to Kindy with: **a bag, sun safe hat** (legionnaires or broad brim), **lunch box, water bottle, spare set of clothing** and **waterproof jacket/Onesie** (for water play, mud play and inclement weather)
- Lunch and snacks: Children bring their own lunch box which includes **two healthy snacks** (e.g. fruit, vegetables) **plus their lunch** (e.g. sandwich, salad, rice, wrap) and their own **water bottle**.
- **DO NOT** send peanuts, peanut paste or Nutella for your child as other children may have a life threatening reaction to nuts and/or nut products. Cakes, sweets, etc. are also discouraged.
- Label all items your child brings to kindergarten please.
- Keep children's toys at home to avoid loss or damage unless specifically requested by staff.
- Dress your child in comfortable, easy to manage clothes that they can be active in and get messy and dirty and sensible shoes i.e. no thongs as they can be dangerous when running or going to the gym.

## SUPPORTING A SUCCESSFUL TRANSITION

- Make sure your child can recognise their possessions, e.g. kindy bag, lunch box, drink bottle, and spare clothes.
- Have your child;
  - Practise open and closing Kindy bags, lunch boxes and drink bottles.
  - Practise independent toileting skills if this has not yet been achieved.
  - Practise independent dressing, including putting on shoes and socks. Teachers are happy to tie shoe laces as this is a difficult skill to learn.
- Establish a regular routine for going to bed. Screen time should stop at least 30 minutes before bedtime. This is a good time for reading stories together with your child.
- Ensure your child has the recommended amount of sleep for good health and effective learning. For children 3-6 years this is 10-12 hours of sleep a night. A good sleep = a good learner.